

# Annual Parent Meeting

## Title I



# Purpose of Meeting

To provide parents and community members with an overview of the Every Student Succeeds Act (ESSA) and the grant funding received based on this law.



*(formerly known as No Child Left Behind)*

# Purpose of Title I Funding

- ▶ The purpose of this funding is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments.
- ▶ Title I funds must be used in schools with the highest concentrations of students from low-income families.



[Download NNPS PROFILE OF A LEARNER](#)

# What is Title I



Title I is a federal grant that provides supplemental funding to schools with a high percentage of students from a low social economic status to have access to a high-quality education and an equal opportunity for academic success. Funding may provide schools support in the areas of:

- ▶ *Additional academic support for students*
- ▶ *Professional development for staff;*
- ▶ *Extra time for instruction (Before and/or Afterschool Programs);*
- ▶ *Supplemental materials and equipment; and,*
- ▶ *Parent and family engagement activities*

# NNPS Title I Part A Schools 2023 - 2024



Elementary Schools		Title I First Step (Preschool)
Achievable Dream Academy Carver Elementary Discovery STEM Academy Greenwood Elementary Hidenwood Elementary Jenkins Elementary K. Johnson Elementary	McIntosh Elementary Newsome Park Elementary <b>Palmer Elementary</b> Sanford Elementary Saunders Elementary Sedgefield Elementary Stoney Run Elementary	<u>Early Childhood Centers</u> Denbigh ECC Watkins ECC Marshall ELC ( <i>PreK-K</i> )
		Middle Schools
		Crittenden Middle Huntington Middle
Newport News serves all their Title I schools in a School-Wide Model		

# How are Title I Funds Utilized?

- ▶ **First Step (NNPS Preschool)**
  - ▶ Approximately 30% of Title I funding is allocated to support the preschool program
- ▶ **Family & Community Engagement Specialists**
  - ▶ School and community based activities
- ▶ **Resources for Title I Schools**
  - ▶ Provide interventions for struggling students
  - ▶ Provide instruction by properly licensed and endorsed teachers, such as reading teachers, math teachers, and paraprofessionals
  - ▶ Professional development opportunities for teachers and staff
- ▶ **Central Office Support**





Your child's school has a family and community engagement (FACE) specialist, that is funded by Title I funds.

These specialists connect the school, community, and family by informing and empowering stakeholders with tools to increase student academic and social development.

## Goals:

- # 1: Build a school culture that engages every family
- # 2: Create purposeful partnerships with our community
- # 3: Provide experiences that are designed to improve skills, deepen networks, enrich values, and increase confidence.



# Virginia School Quality Profile

- ▶ The School Quality Profile provides information about Virginia public schools. This information includes student achievement, graduation rate, and the school's college and career readiness.
- ▶ You can find the link to the school your child attends on the school's home page - under the 'Quick Links' section as shown below:



Home > L.F. Palmer Elementary Quality Profile

## L.F. Palmer Elementary

### GENERAL SCHOOL INFORMATION

**Category:** Elementary (PK-05) School

**Phone:** 757-881-5000

**Address:** 100 Palmer Lane Newport News, VA 23602

**Principal:** Dr. Melody Camm

**Superintendent:** Dr. Michele Mitchell

**School Number:** 200

**Region:** 2

**Division:** [Newport News City Public Schools](#)

**Division Number:** 117

**Division Website**



### Quicklinks

- >> [Tutoring List 2022-23](#)
- >> [Independent Tutors](#)
- >> [School Photo Packages](#)
- >> [Breakfast & Lunch Menu](#)
- >> [MyPayments Plus](#)
- >> [Childcare Transportation Request](#)
- >> [Parent & Student Handbook](#)
- >> [Virginia School Quality Profile](#)
- >> [Safe Routes to School](#)
- >> [Riverside Health Improvement Center](#)
- >> [Title 1 Information](#)



# Parents Rights to Know

## Teacher and Paraprofessional Qualifications

- ▶ You may request information regarding the qualifications of the school staff instructing your child in Title I schools.
- ▶ Please contact your child's principal for more information.



# How Can Parents be Involved in Decision-making About Your Child's School?



- ▶ Contact your child's school or the school principal to:
  - ▶ Review the plans for utilizing funds for school improvement.
  - ▶ Review or discuss the schoolwide achievement data.

Participate and provide feedback on family engagement support as well as school and community based family engagement activities.

# Still Have Questions About ESSA or Title I?

Contact Dr. Melody Camm

Principal

757-881-5000

[Visit Palmer Website](#)

OR

Contact the Federal Program's Office

757-283-7788

[Visit the Federal Programs Website](#)





# Parent and Family Engagement Compliance

# Parent and Family Engagement Compliance

- ▶ Duties and responsibilities must be Title I focused.
- ▶ Inventory of all non-perishable materials, furniture and equipment must be maintained.
  - ▶ A separate log for equipment use is kept with the person which must include the date of sign-out of equipment followed by the date and signature when equipment is returned.
  - ▶ Non perishable goods are kept for 5 years.
- ▶ Audit
- ▶ Policy
  - ▶ Right to know
  - ▶ Opt out Policy (assessment)
  - ▶ School Quality Profile (on school profile page)
- ▶ Survey
- ▶ Web Page
- ▶ Family Engagement activities must be a complement to the Continuous School Improvement Plan (CSIP) initiatives.
- ▶ All purchases must follow Title I allowable guidelines
  - ▶ Please contact Federal Programs if in doubt.
- ▶ Private schools may want to participate in professional development activities

# Compliance Documentation:

The family engagement specialist is responsible for placing documentation in the designated folder.

Audit	Date Modification and Evidence of the following:	Name: FES/ Principal	Folder
1.1c	School Quality Profile (SQP) shared with parents - <i>Not required for pre-k</i> ➤ Evidence of SQP - the parent policy will have a summary of the school quality profile as an insert. ➤ Upload a copy of insert along with the date sent home and 2 - 3 signed parent signature forms (samples)		
1.1d	SOL report sent to parent (mail stamp) - ➤ Evidence of SOL - Sample SOL letter, record from the mail room that your school sent letters home in June to 3 <sup>rd</sup> , 4 <sup>th</sup> , and 5 <sup>th</sup> grade parents - sample envelope.		
2.1a	Annual Title I Parent Meeting - ➤ Annual Title I meeting - sign in, input forms, agenda - all in the folder and PowerPoint posted on website. <i>Please personalize pptx.</i>		
2.1b	Parent involvement and development of - ➤ <i>CSIP, P/F Engagement policy and activities</i>		
2.1c	Annual Parent Meeting - CSIP (parent in attendance) ➤ Notes, agendas, minutes, attendance, feedback- survey-discussion notes ➤ Rights of parents		
2.1d	Teacher / Para qualifications sent to parents - ➤ Evidence for the teacher & para - (annual pptx, parent policy) this should also be on your website under the Title I folder.		
2.1e	Four week letter sent to parents - ➤ If a class has been taught (or will be taught) for more than 4 weeks by a non-properly licensed and endorsed teacher a letter must go home. <i>Sample forthcoming from Federal Programs to your principals.</i>		

# Compliance Documentation Continued:

The family engagement specialist is responsible for dropping documentation in the designated folder.

Audit	Date Modification and Evidence of the following:	Name: FES/ Principal	Folder
2.1h	Parent notification of meetings and opportunities (translation) - ➤ Meeting agendas/sign-ins from opportunities for parents		
2.1i	Parent Engagement Policy with documentation of parent input - ➤ The parent policy (must have the SQP, parent opt out statement, and the teacher & para qualifications), the date sent home and a few parent signature forms.		
2.2a	Comprehensive Needs Assessment - (Pre-CSIP) parent input and name - ➤ Needs to include the approved Title I budget (with signed page of approval)		
3.2c	Approved Title I School Budget (Signed)		
3.2e	Title I employee schedule (semi-annual) - Certification of Pay signed docs. ➤ Title I schedules are due January 30/June 13. A blank schedule is located in the SharePoint folder with this title. A schedule must be completed by anyone paid with Title I funds. (Example, elementary - FES and intervention, possibly an extra reading specialist, RTI. Pre-k: all staff.)		
3.2f	Title I Inventory - ➤ Create a log of non-consumable items purchased with your Title I funds - this must be kept for 5 years. ➤ Interventionists have minimal, if any, inventories. ➤ Pre-k has an extensive inventory. ➤ FES also have an extensive inventory.		



# Questions about Family and Community Engagement

Contact Family & Community Engagement Specialist

Yudelka Henriquez

757-879-5902

**OR**

**Tiffany Jones 757-746-2090**

Family & Community Engagement Coordinator

Visit our Webpage at <http://sbo.nn.k12.va.us/face/>

