

Annual Parent Meeting

Title I



Purpose of Meeting

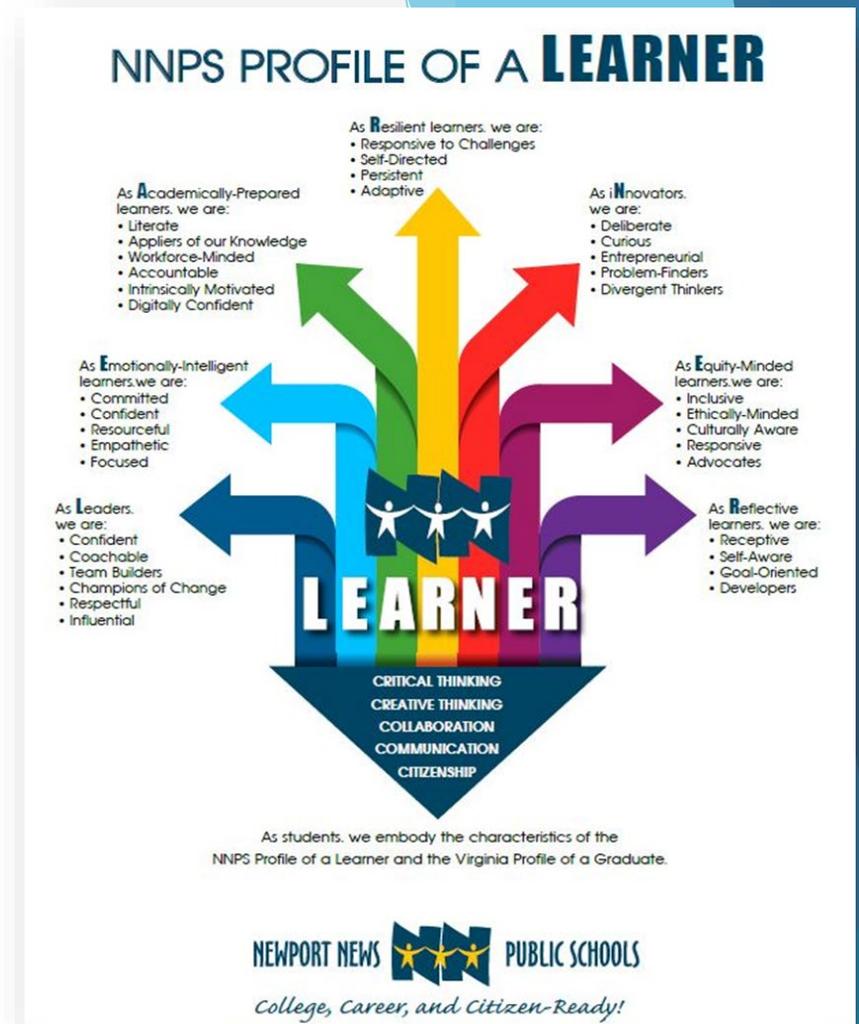
To provide parents and community members with an overview of the Every Student Succeeds Act (ESSA) and the grant funding received based on this law.



(formerly known as No Child Left Behind)

Purpose of Title I Funding

- ▶ The purpose of this funding is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments.
- ▶ Title I funds must be used in schools with the highest concentrations of students from low-income families.



[Download NNPS PROFILE OF A LEARNER](#)

What is Title I



Title I is a federal grant that provides supplemental funding to schools with a high percentage of students from a low social economic status to have access to a high-quality education and an equal opportunity for academic success. Funding may provide schools support in the areas of:

- ▶ *Additional academic support for students*
- ▶ *Professional development for staff;*
- ▶ *Extra time for instruction (Before and/or Afterschool Programs);*
- ▶ *Supplemental materials and equipment; and,*
- ▶ *Parent and family engagement activities*

NNPS Title I Part A Schools 2023 - 2024



Elementary Schools		Title I First Step (Preschool)
Achievable Dream Academy Carver Elementary Discovery STEM Academy Greenwood Elementary Hidenwood Elementary Jenkins Elementary K. Johnson Elementary	McIntosh Elementary Newsome Park Elementary Palmer Elementary Sanford Elementary Saunders Elementary Sedgefield Elementary Stoney Run Elementary	<u>Early Childhood Centers</u> Denbigh ECC Watkins ECC Marshall ELC (<i>PreK-K</i>)
		Middle Schools
		Crittenden Middle Huntington Middle
Newport News serves all their Title I schools in a School-Wide Model		

How are Title I Funds Utilized?

- ▶ **First Step (NNPS Preschool)**
 - ▶ Approximately 30% of Title I funding is allocated to support the preschool program
- ▶ **Family & Community Engagement Specialists**
 - ▶ School and community based activities
- ▶ **Resources for Title I Schools**
 - ▶ Provide interventions for struggling students
 - ▶ Provide instruction by properly licensed and endorsed teachers, such as reading teachers, math teachers, and paraprofessionals
 - ▶ Professional development opportunities for teachers and staff
- ▶ **Central Office Support**



NNPS
Family and Community
Engagement
SPECIALISTS



Your child's school has a family and community engagement (FACE) specialist, that is funded by Title I funds.

These specialists connect the school, community, and family by informing and empowering stakeholders with tools to increase student academic and social development.

Goals:

- # 1: Build a school culture that engages every family
- # 2: Create purposeful partnerships with our community
- # 3: Provide experiences that are designed to improve skills, deepen networks, enrich values, and increase confidence.

Virginia School Quality Profile

- ▶ The School Quality Profile provides information about Virginia public schools. This information includes student achievement, graduation rate, and the school's college and career readiness.
- ▶ You can find the link to the school your child attends on the school's home page - under the 'Quick Links' section as shown below:



[Search](#) [Download Data](#) [FAQs](#) [Glossary](#)

Home > L.F. Palmer Elementary Quality Profile

L.F. Palmer Elementary

GENERAL SCHOOL INFORMATION

Category: Elementary (PK-05) School
Phone: 757-881-5000
Address: 100 Palmer Lane Newport News, VA 23602
Principal: Dr. Melody Camm
Superintendent: Dr. Michele Mitchell
School Number: 200
Region: 2
Division: [Newport News City Public Schools](#)
Division Number: 117
Division Website



Quicklinks

- ▶ [Tutoring List, 2022-23](#)
- ▶ [Independent Tutors](#)
- ▶ [School Photo Packages](#)
- ▶ [Breakfast & Lunch Menu](#)
- ▶ [MyPayments Plus](#)
- ▶ [Childcare Transportation Request](#)
- ▶ [Parent & Student Handbook](#)
- ▶ [Virginia School Quality Profile](#)
- ▶ [Safe Routes to School](#)
- ▶ [Riverside Health Improvement Center](#)
- ▶ [Title 1 Information](#)



Parents Rights to Know

Teacher and Paraprofessional Qualifications

- ▶ You may request information regarding the qualifications of the school staff instructing your child in Title I schools.
- ▶ Please contact your child's principal for more information.



How Can Parents be Involved in Decision-making About Your Child's School?



- ▶ Contact your child's school or the school principal to:
 - ▶ Review the plans for utilizing funds for school improvement.
 - ▶ Review or discuss the schoolwide achievement data.

Participate and provide feedback on family engagement support as well as school and community based family engagement activities.

Still Have Questions About ESSA or Title I?

Contact Dr. Melody Camm

Principal

757-881-5000

[Visit Palmer Website](#)

OR

Contact the Federal Program's Office

757-283-7788

[Visit the Federal Programs Website](#)





Parent and Family Engagement Compliance

Parent and Family Engagement Compliance

- ▶ Duties and responsibilities must be Title I focused.
- ▶ Inventory of all non-perishable materials, furniture and equipment must be maintained.
 - ▶ A separate log for equipment use is kept with the person which must include the date of sign-out of equipment followed by the date and signature when equipment is returned.
 - ▶ Non perishable goods are kept for 5 years.
- ▶ Audit
- ▶ Policy
 - ▶ Right to know
 - ▶ Opt out Policy (assessment)
 - ▶ School Quality Profile (on school profile page)
- ▶ Survey
- ▶ Web Page
- ▶ Family Engagement activities must be a complement to the Continuous School Improvement Plan (CSIP) initiatives.
- ▶ All purchases must follow Title I allowable guidelines
 - ▶ Please contact Federal Programs if in doubt.
- ▶ Private schools may want to participate in professional development activities

Compliance Documentation:

The family engagement specialist is responsible for placing documentation in the designated folder.

Audit	Date Modification and Evidence of the following:	Name: FES/ Principal	Folder
1.1c	School Quality Profile (SQP) shared with parents - <i>Not required for pre-k</i> ➤ Evidence of SQP - the parent policy will have a summary of the school quality profile as an insert. ➤ Upload a copy of insert along with the date sent home and 2 - 3 signed parent signature forms (samples)		
1.1d	SOL report sent to parent (mail stamp) - ➤ Evidence of SOL - Sample SOL letter, record from the mail room that your school sent letters home in June to 3 rd , 4 th , and 5 th grade parents - sample envelope.		
2.1a	Annual Title I Parent Meeting - ➤ Annual Title I meeting - sign in, input forms, agenda - all in the folder and PowerPoint posted on website. <i>Please personalize pptx.</i>		
2.1b	Parent involvement and development of - ➤ <i>CSIP, P/F Engagement policy and activities</i>		
2.1c	Annual Parent Meeting - CSIP (parent in attendance) ➤ Notes, agendas, minutes, attendance, feedback- survey-discussion notes ➤ Rights of parents		
2.1d	Teacher / Para qualifications sent to parents - ➤ Evidence for the teacher & para - (annual pptx, parent policy) this should also be on your website under the Title I folder.		
2.1e	Four week letter sent to parents - ➤ If a class has been taught (or will be taught) for more than 4 weeks by a non-properly licensed and endorsed teacher a letter must go home. <i>Sample forthcoming from Federal Programs to your principals.</i>		

Compliance Documentation Continued:

The family engagement specialist is responsible for dropping documentation in the designated folder.

Audit	Date Modification and Evidence of the following:	Name: FES/ Principal	Folder
2.1h	Parent notification of meetings and opportunities (translation) - ➤ Meeting agendas/sign-ins from opportunities for parents		
2.1i	Parent Engagement Policy with documentation of parent input - ➤ The parent policy (must have the SQP, parent opt out statement, and the teacher & para qualifications), the date sent home and a few parent signature forms.		
2.2a	Comprehensive Needs Assessment - (Pre-CSIP) parent input and name - ➤ Needs to include the approved Title I budget (with signed page of approval)		
3.2c	Approved Title I School Budget (Signed)		
3.2e	Title I employee schedule (semi-annual) - Certification of Pay signed docs. ➤ Title I schedules are due January 30/June 13. A blank schedule is located in the SharePoint folder with this title. A schedule must be completed by anyone paid with Title I funds. (Example, elementary - FES and intervention, possibly an extra reading specialist, RTI. Pre-k: all staff.)		
3.2f	Title I Inventory - ➤ Create a log of non-consumable items purchased with your Title I funds - this must be kept for 5 years. ➤ Interventionists have minimal, if any, inventories. ➤ Pre-k has an extensive inventory. ➤ FES also have an extensive inventory.		

Questions about Family and Community Engagement

Contact Family & Community Engagement Specialist

[Yudelka Henriquez](#)

757-879-5902

OR

Tiffany Jones 757-746-2090

Family & Community Engagement Coordinator

Visit our Webpage at <http://sbo.nn.k12.va.us/face/>

